

ROYAL GEOGRAPHICAL SOCIETY OF SOUTH AUSTRALIA (INC.)



VOLUNTEER APPLICATION FORM

Name:

Email Address:

Phone Number: *(Helpful, though optional)*

Are you already a member of RGSSA?¹ **Yes/No**

Areas of Interest *(Tick all that apply. At the end of this document is a short description of each area of activity.)*

Education	
Engagement and Communications	
Fundraising	
Library Management and Operations	
Membership	
Office Administration	
Program (e.g. lectures, field trips, and social functions)	
Reconciliation Action Planning	
Research, Publications and Awards	
Something we have not thought of... (Please specify)	

Availability

Which days of the week are you available?

What times are you generally available on those days? (Morning, Afternoon, Evening, etc.)

Do you have any specific days and/or times when you are not available?

Any additional details about your availability?

¹ Volunteers must be paid-up members of RGSSA. Membership application forms are available from the RGSSA Rooms or online at: <https://rgssa.org.au/the-society/membership/become-a-member-or-renew-your-membership>

What interests you about becoming a volunteer with the RGSSA?

Can you tell us a little about your relevant professional skills and/or life experiences?

What particular skills and experience do you bring? (e.g. cataloguing collections, geographical education, grant writing, web development, marketing, event assistance, ...)

Please send your completed form to:

Email: volunteers@rgssa.org.au

Post: Volunteer Co-ordinator, Royal Geographical Society of South Australia
PO Box 3661 Rundle Mall, Adelaide SA 5000

VOLUNTEER OPPORTUNITIES WITHIN THE RGSSA

Below is an outline of the broad areas of RGSSA activity in which volunteer assistance would be most welcome. Also see <https://rgssa.org.au/the-society/volunteering> for more information.

Education

Supporting geographical education at all levels, co-ordinating the Society's program of awards for schools and universities, and liaising with relevant groups both within and outside the Society.

Engagement and Communications

Undertaking to enhance the profile and image of the Society, as well as improving communication about its events, publications, resources and opportunities.

Fundraising

Seeking to secure sponsorships, write grants, build corporate partnerships, and develop relationships with potential donors.

Library Management and Operations

Maintaining and managing the Society's internationally significant library to the highest standard that resources allow providing a carefully managed information and lending service. This also includes greeting visitors to the Society's Library and showing them around.

Membership

Working to improve the experience of members and enlarge the Society's membership base.

Office Administration

The RGSSA maintains a small but active office which handles matters such as banking, bookkeeping, correspondence, data entry, file management, membership subscriptions, office supply management, sales, paying accounts, routine enquiries, web management

Program

Organising events including monthly lectures, field trips, and social functions to provide a balanced program with geographical themes relating to the past, present and future.

Reconciliation Action Planning

A small, informal group is working to develop a Reconciliation Action Plan (RAP) that outlines the Society's commitment to reconciliation with Aboriginal and Torres Strait Islander peoples.

Research, Publications and Awards

Encouraging research and scholarship in geography; recognising and rewarding achievements in geography; and overseeing the direction of the Society's publications including the newsletter, *GeoNews*, the 136-year old *South Australian Geographical Journal*, maps, and miscellaneous books.